The Center for Collaborative Conservation (CCC) at Colorado State University (www.collaborativeconservation.org) is hiring an Associate Director to work with the CCC Director to lead and manage the Center’s programs. The CCC works with a wide range of stakeholders to promote learning and collaborative action on pressing conservation and livelihood issues in the western US and in Africa, Asia and Latin America. The Associate Director will work collaboratively to lead, co-lead and manage CCC programs through education, research and engagement.

**Activities and Responsibilities:**

Overall, the Associate Director will:

- Work with the CCC Director, Executive Committee, staff and diverse stakeholders to revise and implement CCC’s strategic plan.
- Work closely with CCC Director to ensure the Center meets the needs of CCC’s stakeholders (landowners, managers and users; government agencies; NGO’s; indigenous peoples; the private sector and others).

The Associate Director will *lead and manage* these programs / activities:

- The Collaborative Conservation Fellowship Program and CCC Intern Program, including recruitment and management of the Fellows and Interns, leadership of the Fellows Retreat and development of new activities and events as needed by the Fellows and Interns.
- The Collaborative Conservation Learning Network with the CCC staff, including design and development of this network to meet stakeholder needs.
- Facilitation and support of selected conservation action projects by important CCC partners, faculty and students in the US West and / or internationally.
- Development and management of selected project budgets and supervision of staff.

With the CCC Director, the Associate Director will *co-lead and co-manage*:

- Events to bring together diverse stakeholders to discuss and make plans to act on emerging problems in collaborative conservation through workshops, think tanks, conferences and other events
- Graduate or undergraduate courses, or practitioner short courses in collaborative conservation
- Research on both the process, action and outcomes of collaborative conservation
- Creation of written and oral products that synthesize experiential and scientific knowledge about important aspects of collaborative conservation
- Development of accessible communication products for the key stakeholders and the public through newsletters, press releases, white papers, blogs, podcasts, film, posters, the CCC website and other media for print and the web with the CCC team
- An overall fund-raising strategy for funds from foundations, private investors and government to support the programs of the CCC
- Other programs and activities as they become priorities for the CCC.
Requirements and Special Skills:

Required skills

- PhD or Master’s degree in the natural or social sciences or related discipline.
- Three years (with a PhD) or 6 years (with a Master’s) relevant experience working in collaborative conservation. Experience can be pre- or during advanced degree, if highly relevant.
- Experience working with diverse stakeholders on collaborative conservation projects in the US or internationally.
- Excellent leadership and management skills, including developing and implementing strategic plans and skills in mentoring, team building, project organization
- At least 5 years experience supervising staff, managing budgets
- Ability to travel around the US and internationally as required

Desirable skills

- Excellent collaborative program and partnership-building and face-to-face and online networking skills.
- Extensive experience in public speaking and writing.
- Experience with grant-writing and web-based communication skills.
- Experience with group facilitation and management.
- Experience analyzing and summarizing information related to collaborative conservation
- Experience mentoring students
- Experience designing and organizing workshops, conferences
- Experience teaching in the classroom and in the field
- Experience carrying out research, from design to publication
- Experience working on web-based platforms, especially a learning network
- Experience working closely with a director, chair or other leader of a collaborative initiative, program, or organization
- Positive attitude and enthusiasm for the work, interpersonal communication and listening skills

Salary: This is a 12-month position with a salary of $55,000-$62,000 plus benefits, depending on experience. The position has a one-year contract, renewable according to performance. Projected start date is 1 April 2011.

Location: Center for Collaborative Conservation, Colorado State University, Fort Collins, CO.

APPLICATION PROCEDURE: To apply, submit a cover letter indicating your interest and specific abilities relative to the requirements for this position, your curriculum vitae; official transcripts from degree-granting universities attended; names, addresses, and phone numbers of 3 references who will be contacted after the short list of
candidates is established, electronically by 5:00 pm, 15 December, 2010, to
http://warnercnr.colostate.edu/employment-opportunities.html.

Colorado State University is an equal opportunity/affirmative action employer and complies with all Federal and Colorado State laws, regulations, and executive orders regarding affirmative action requirements in all programs. The Office of Equal Opportunity and Diversity is located in 101 Student Services Building. In order to assist Colorado State University in meeting its affirmative action responsibilities, ethnic minorities, women and other protected class members are encouraged to apply and so identify themselves.

Colorado State University is committed to providing a safe and productive learning and living community. To achieve that goal, we conduct background investigations for all final candidates being considered for employment. Background checks may include, but are not limited to, criminal history, national sex offender search and motor vehicle history.